

## CLAY COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS

### Minutes of March 24, 2022 Meeting

Clay County Appraisal District Board of Directors held a regular meeting on March 24, 2022, in the Clay County Appraisal District office building located at 101 E. Omega, Henrietta, Texas. Members present were: Mike Coker, John Grunseich, Bobby Elledge, Chase Broussard, and Roy Boswell, who took his oath of office early in the meeting. Dee Ann Littlefield was absent. Richard Harding was in attendance to observe and get acquainted as he is expected to be sworn in at the next regular meeting to fill the seat vacated by Eddie Dunn. John Grunseich presided. Chief Appraiser Lisa Murphy and Lisa McLachlan were also present.

2022-032. At 6:00 p.m. Secretary John Grunseich called the Board of Directors meeting to order.

2022-033. A quorum was established

2022-034. Public Access: No one from the public was present seeking to address the Board.

2022-035. Oath of Office and Statement of Officer were executed, properly installing Roy Boswell as a serving director.

2022-036. Reorganization of Board officers was undertaken.

2022-037. Bobby Elledge nominated John Grunseich for President, seconded by Mike Coker. John Grunseich was elected unanimously.

2022-038. John Grunseich nominated Chase Broussard for Vice President, seconded by Bobby Elledge. Chase Broussard was elected unanimously.

2022-039. Bobby Elledge called Dee Ann Littlefield on the phone to ask if she would serve as secretary, but she declined. Mike Coker nominated Bobby Elledge for Secretary, seconded by John Grunseich. Bobby Elledge was elected unanimously.

2022-040. Motion to approve minutes from the last meeting was made by Bobby Elledge, seconded by Chase Broussard, and passed 5-0-0.

2022-041. Motion to approve February financial reports was made by Mike Coker, seconded by Chase Broussard, and passed 5-0-0.

2022-042. Motion to accept/approve the \$5,256.00 bid from Wichita Glass & Mirror Co. for installing ½" tempered glass above the counter in the lobby/collections area of the office was made by Bobby Elledge, who stipulated that his motion was based on the lower total cost of this bid compared to the bid from All Glass. Roy Boswell seconded and the motion passed 5-0-0.

2022-043. Tabled pending collection of additional bids.

2022-044. Tabled.

2022-045. Chief Appraiser Lisa Murphy gave her report.

2022-046. Next meeting was set for Thursday April 28 at 6 p.m. and is to be preceded at 5:30 by a reception and presentation of appreciation plaques to former Board Members Eddie Dunn (who served 21 years ending January 2022), Howard Raeke (who served 14 years ending December 2021), and Penny Riordan (who served 7 ½ years ending August 2021).

2022-047. At 7:00 p.m. motion to adjourn was made by Chase Broussard, seconded by Mike Coker, and passed 5-0-0.

\_\_\_\_\_ (signature and office) Clay County Appraisal District